

Edmond Board of Town Hall Managers
Regular Meeting
Tuesday, October 8, 2013, 7:00 P.M
Mary Hawley Room, Edmond Town Hall
45 Main St., Newtown, CT

Present: James Juliano, Margot Hall, Karen Pierce, Marie Smith, Tom Long, Mary Fellows. Also present: Building Administrator Tom Mahoney, Office Manager Sheila Torres (7:30), Don Gamsjager (7:45). Chairman Juliano called the meeting to order at 7:00 p.m.

Public Participation. None noted.

Approval of Minutes of September 10, 2013. Upon motion of Ms. Hall, the minutes were unanimously accepted as presented.

Correspondence. None noted.

Report by Building Administrator. Mr. Mahoney that "The Conjuring" finished last week and will be shown again in a few weeks when Lorraine Warren will give a talk. This Saturday will be the free show for Ingersoll. For December 14 showing, Ingersoll wants to show a Disney film free for children all day. Treehouse Comedy had their 30th anniversary show. Lions Club will have the Great Pumpkin Race on the 19th.

Report by Chairman. Mr. Juliano that the boilers are cleaned and were fired by Funk. Hartford Steam Boiler questioned our safety valves which were new last year. Hartford said they are not up to the capacity of the burners and wrote to Funk who disagrees with Hartford. Weatherstripping has begun and will be completed; there are no more leaks in the lower staircase. A \$10,000 quote for the foundation and steps was received but MCR did this work as well as replacing sills and molding for \$3,000. We received the grant for the windows which is only good for a year. A maintenance contract with McKinney Mechanical for once a year for the unit on the roof will be reviewed by Mr. Juliano.

Discussion and Approval of monthly bills. McKinney Mechanical bill is for the boiler leak. Mr. Juliano said that Bethel Plumbing fixed this leak and the McKinney bill will be tabled. Color Center bills were for items ordered by Ms. Fellows. Ms. Pierce moved to approve bills totaling \$40,340.18. Second by Mr. Long and unanimously carried.

OLD BUSINESS

Basketball hoops. A quote was received from the Wednesday 8:30 basketball group for \$2,182.00, \$398 for two rims, \$1,084 for two boards, \$500 for installation and \$200 for shipping.. The Board's portion would be \$1,200.00. Ms. Hall moved to accept the Board's portion as \$1,200.00. second by Ms. Pierce and unanimously carried.

Digital projector. Ms. Fellows noted that NEC would like us to accept their donation by the end of the year. She noted that the company would like us to use a smaller Blue Ray. Mr. Juliano said that the consultant Mr. Smith said that it would not be worth the money to buy the new screen.

Mr. Gamsjager said that he believes that the projector is partially donated but that Scott would have better information. Mr. Long asked if Strong is giving us an analysis of another company's quote; Ms. Torres said that Strong is a distributor and they are giving us information to install the free projector. Mr. Gamsjager said that the Board should ask Strong if the \$27,000 is just for the hardware or is the projector included. He said that what he quoted the Board two years ago is

no longer applicable because the equipment that he had in mind is not compatible with the projector that is being provided. He said that NEC cannot usually give the Board a projector without going through its distributor but that is what they are doing. He recommends replacing the center speakers. He said that people should have the ability to plug into the system to take audio and video from the stage and that he put the cabling in place. Also a box to go on top of the wi fi to provide ads, background music, etc. He recommends a transparent roll up screen which is larger than the one presently here. Ms. Torres said the consultant said that there are ways to improve the screen that we have now. Mr. Gamsjager said that a daylight screen will be a vast improvement over the present screen. He feels that the \$50,000 quote would include the discount. Mr. Torres noted that the maintenance is not included. Ms. Fellows feels that our attendance and revenue will increase with better equipment. Mr. Juliano said that the consultant asked for a breakdown of the \$27,000 figure.

Ms. Fellows talked to Finance Director Bob Tait about funding from the Town and was told that the Board of Managers has the money for this project.

The Board will plan a special meeting to discuss this project. The Board is under the impression that there is urgency to accept the donation by the end of the year. Mr. Gamsjager said there is no urgency on his end for what he will provide and is not aware of any urgency on the part of NEC.

Ingersoll, Iroquois and local banks could be looked at for donations.

Ms. Torres said that the consultant said that our surround sound speakers are not being utilized; Mr. Gamsjager said that this would be another \$20,000 expenditure that he feels can wait.

NEW BUSINESS

Tables. Ms. Smith noted that there were not enough tables for three events that occurred on the same day. Ms. Torres had reported that Costco has a rack of eight tables for about \$2,000. Ms. Pierce moved to purchase eight tables at a cost of \$2,000. Second by Ms. Hall and unanimously carried.

Ms. Hall said that the floor of the Lower Meeting Room is in a desperate state. Mr. Juliano has a quote of about \$2,000 for vinyl tiles. Ms. Hall moved to purchase tiles for up to \$2,000 for the Lower Meeting Room floor. Second by Ms. Pierce and unanimously carried.

Comments from members.

EXECUTIVE SESSION. Ms. Pierce moved to enter executive session at 8:39 p.m. to discuss personnel and staffing. Second by Mr. Long and unanimously carried. Mr. Mahoney was invited to attend. At this time the clerk left the meeting.

Ann M. Mazur, Clerk

Addendum to minutes:

Edmond Town Hall Board of Managers
Minutes

Executive Session
October 8, 2013

The Session commenced at 8:40 P.M.

PRESENT: James Juliano, Marie Smith, Mary Fellows, Tom Long, Karen Pierce, Margot Hall.

Glenn Hopper joined the Board. Mr. Hopper and the Board discussed issues related to Mr. Hopper's job.

After Mr. Hopper left this meeting the Board was joined by Tom Mahoney. Again, the Board and Mr. Mahoney discussed job related topics.

Motion made by Karen Pierce and seconded by Tom Long for the Board to go out of executive session, Motion approved at 10:00 P.M.

No vote was taken on the topics discussed in executive session.

At this time the Board was joined by Scott Cicciari. Mr. Cicciari. is instrumental in negotiating for digital projection equipment for the theater at an advantageous price. The Board and Mr. Cicciari. discussed the NEC proposal.

Motion made by Karen Pierce and seconded by Mary Fellows that the Board acknowledges the generous discount offered by NEC on the digital projection equipment.

Further the Board approves the entire proposal at \$52,740.00, but, at this time only \$32,250 (plus shipping) for the projection equipment (item A and B of the proposal) is approved to be expended.

Motion unanimously passed.

Motion made by Marie Smith and seconded by Tom Long to approve a maintenance contract with Effective Pest Management. Motion unanimously passed.

Motion made by Mary Fellows and seconded by Karen Pierce to adjourn this meeting. Motion unanimously passed at 10:35 P.M.

Respectfully submitted,

Margot S. Hall
Vice Chairman